2017 FFA Week Living to Serve Grant

FUNDING OPPORTUNITY DESCRIPTION
The National FFA Organization is pleased to announce the availability of grant funds for FFA chapters to host a service project during the 2017 FFA Week (February 18-25). Transform your purpose to action through service!

Goal of Grant:
The goal of the FFA Week Living to Serve grant is to support FFA chapters across the country in hosting meaningful service projects that make a difference in their community. In addition, service projects are a great way to spread awareness of FFA within the school and community during the week.

Who can Apply:
Any active middle school and high school FFA chapters. Active chapters are those who have paid dues in the fiscal year.

Grant Funds:
Chapters may apply for up to $400. Please note, funds will be distributed on a REIMBURSEMENT basis only. It is expected that the chapters who are awarded have the ability to fund the project upfront. Chapters will then receive funding after the service project is completed and reporting requirements are met.

Application Due Date:
Wednesday, November 16, 2016

Award Notification:
All applicants will be notified of their funding status the week of December 5-9, 2016.

Reporting Expectations
Reporting Due Date: Friday, March 24, 2017

Projects that will be funded address identified needs in the community and may include, but are not limited to:
- Roadside or neighborhood clean up
- Visit a nursing home and collect oral histories
- Landscape a public space, such as a park
- Host a 5K walk or run
- Hold an electronics recycling collection

Projects that will not be funded include those that only promote the chapter or show appreciation and do not meet an identified community need. Examples include, but are not limited to:
- Hosting a meal for the chapter, school or community
- Ag Olympics
- Scavenger Hunts
- Donkey Basketball

Funding Guidelines:
This is not an exhaustive or complete list. Chapters may apply for a maximum of $400. Funds may not be given as a direct donation. Money must be used for materials and supplies to organize and host a service project.

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<th>Allowable Expenses</th>
<th>Non-Allowable Expenses</th>
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<td>Substitute teacher pay</td>
<td>Stipends or scholarships to students or the chapter</td>
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<td>Transportation to and from service sites</td>
<td>Indirect Costs (cost of administering the grant funds)</td>
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<td>Copying/Marketing costs</td>
<td>Travel to or from national FFA trainings</td>
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<td>Educational outreach materials</td>
<td>Giveaways- Ex. T-shirts, food, small manipulatives, etc.</td>
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<td>Small Equipment Purchase - Ex: Camera, tools, etc.</td>
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FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.
2017 FFA Week Living to Serve Grant
Applications due electronically. No hard copies will be accepted.
Access the application at FFA.org/LivingToServe

FFA CHAPTER CONTACT INFORMATION
Chapter Name, Number and State:
Advisor Name, Advisor Email and Phone #:
School Name, Street Address, City and Zip:
Principal’s Name and Email:
# of FFA members:
Chapter Type: Drop down menu of Middle School, High school or Combined MS/HS
Community Type: Drop down menu of Urban, Suburban or Rural
Proposed Project Title:
Total Amount Requested:

SERVICE EVENT
Date of service event: Drop down menu of FFA Week dates
Locations(s) of service event:
Estimated number of FFA members involved:
Estimated number of non-FFA members (other youth and adult volunteers) involved:

SHORT NARRATIVES
INVESTIGATE: Community Need
Living to Serve funding supports FFA Chapters and states in addressing diverse community needs categorized in one of the following service focus areas: Community Safety; Environmental Responsibility; Hunger, Health and Nutrition; and Community Engagement.

<table>
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<th>Community Safety</th>
<th>Addresses concerns regarding the safety of community members and the preparation, response and recovery efforts that relate to emergency preparedness and natural disasters.</th>
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<td>Hunger, Health and Nutrition</td>
<td>Addresses unmet food insecurity needs, increasing physical activity and improving healthy habits to promote physical and mental well-being of the community.</td>
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<td>Environmental Responsibility</td>
<td>Addresses issues regarding air and water quality, energy and water efficiency, at-risk ecosystems and conservation to protect and sustain the natural systems upon which all life depends.</td>
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<tr>
<td>Community Engagement</td>
<td>Addresses matters related to heritage and traditions, connections between community members and civic responsibility throughout the community.</td>
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Choose the focus area addressed by the service project: Drop down menu of Community Safety; Hunger, Health and Nutrition; Environmental Responsibility and Community Engagement.

Provide a short description of the community need your project will address. Describe why the need chosen should be improved and how the need was identified. Also include the role the FFA members played in the decision.

PLAN: Service Project Description
Provide an overarching description of the service project. Be sure to include the overall objective, description of activities and potential community partners with their roles.

SERVE: Activities of FFA Members
Provide a description of the activities of the service project that the FFA members will be involved in directly.

EVALUATE: Measurable Outcomes
Chapters are required to have at least (1) outcome. This outcome must measure the project's impact on the greater community. Ensure that the outcome is SMART (Specific, Measurable, Action-Oriented, Realistic and Time-bound). In addition, describe how the outcome will be measured. Room for additional outcomes will be provided.

Example: Project Measurable Outcome: Collect 100 electronic items to be recycled by the end of FFA Week. Project Outcome Evaluation Tool(s): FFA Members will track the number of electronics collected to be recycled.

BUDGET – MAXIMUM AMOUNT TO BE REQUESTED $400
• Be specific and quantifiable for line items. Round Cost Per Unit on all items to the nearest whole dollar amount!
• Ensure that items listed in the budget are discussed in the grant narratives.
• Funds can be used for service event materials and supplies, transportation, marketing, and educational resources.
• T-shirts, food or giveaways for participants are unallowable costs.
• Funds may not be given as a direct donation. Money must be used for materials and supplies to organize and host a service project.