



PEOPLESOFT PROBLEMS - CLEARING THE INTERNET CACHE

If you are having problems with your Membership menu options not being available, please try the following:

For Internet Explorer Users

Exit Peoplesoft and return to your Internet Explorer HOME menu page.
On the Internet Explorer top menu Bar go to Tools>Internet Options.
A screen like the following will appear:



Go to the 'Temporary Internet Files' section on the General tab.

Select the command 'Delete Files'

Click the box that states: 'Delete all offline content'

On completion, click OK

Click the box that states: 'Delete Cookies'

On completion, click OK

Close Internet Explorer

Re-open and Log back into Peoplesoft.

This will not delete any of your work in progress on the membership system; it will not delete any of your files. It will delete all those old copies of internet pages you have visited in the past from your computers temporary memory.