



2009 National FFA Convention Delegate & State Staff Housing FAQs

What are my payment options for housing?

Payment is made directly to The Westin Indianapolis. States may apply for direct billing with the hotel or they may apply charges to a major credit card. If you wish to have your charges directly billed by the hotel, you need to be pre-approved. If your state was pre-approved for housing in 2008, then you are approved for 2009. If your state did not utilize direct billing in 2008 or you were not approved, you can apply this year by contacting Shane Jacques at 317-802-4315.

What happens if my delegates and state staff arrive to convention later than the date I've indicated on the forms?

It is essential that all hotel guests check into their hotel rooms on the date that you have indicated on your housing request form. If guests fail to check-in on the day that their reservation begins, the state association will still be charged for the stay as indicated on the request form. Additionally, you run the risk of having your reservation cancelled by The Westin. Please plan your travel to convention accordingly with this information in mind.

Can I use the same form for State Staff Housing that I would use for Delegate Housing?

No. Please note that there are separate housing request forms for State Staff and Delegates. Since these forms require different information, please be sure to complete the correct one for the request that you are making.

What happens if I don't completely fill a hotel room?

The cost per hotel room is the same regardless of how many people occupy that room. If you wish to defray the cost, you have the option to room your delegates with those from a different state in order to fill rooms to capacity. In this case, states will only be charged for their own delegates. Please note, consolidating delegates is subject to availability and is not guaranteed. We will make every effort to keep your delegates together, however in some situations we may need to separate delegates in order to best defray costs.

How can I avoid having my delegates separated into different rooms?

Again, we will make every effort to keep your delegates together. If you want to guarantee that your delegates are roomed together then you should check "NO" to rooming your delegates with other states. Please know that this will make you responsible for the entire cost of that room.

Can I room state officers who are not delegates at The Westin?

Non-delegate state officers may be housed at The Westin, only if there is room availability. Availability is determined after all states have submitted their delegate housing forms. Available rooms will be distributed on a first come, first served basis. If you are interested in rooming non-delegate state officers at The Westin, please contact Shane Jacques as soon as possible. There is no guarantee that we can room your non-delegate state officers at The Westin, even if we were able to do so in years past. Please plan alternate arrangements in case there is no availability at The Westin.



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Can I room State Staff with another state in order to defray costs?

Occasionally, state staff members express interest in sharing their room with another state. This is not common however, and therefore it is not guaranteed. If you are willing to room with state staff from another state, you should notify Shane Jacques by September 1st. Both state staff persons should fill out a housing request form so that the billing information is on file for both associations.

I've completed my housing requests, what else do I need to do?

All delegates and state staff must be registered for the National FFA Convention. This is to be done online using the Online Convention Registration system. Additionally, all of your delegates need to be assigned to delegate issue committees. The Committee Assignment Form and instructions for its completion can be found on the Delegate Webpage at <http://www.ffa.org/students/html/delegates.htm>. Committee Assignments are due by September 15th.

Here are some helpful Contacts for the National FFA Convention...

General Convention Functions/Programs

Online Convention Registration	Ellen Williams	317-802-4269	ewilliams@ffa.org
National Delegate Process	Tina Paris	317-802-4309	tparis@ffa.org
Delegate Day of Service	Damon Spight	317-802-4413	dspight@ffa.org
National Officer Selection Process/ Nominating Committee	Mike Honeycutt	317-802-4291	mhoneycutt@ffa.org

Convention Housing

General Convention Housing	Ellen Williams	317-802-4269	ewilliams@ffa.org
Delegate/State Staff Housing	Shane Jacques	317-802-4315	sjacques@ffa.org
National Officer Candidate/ Nom. Comm. Housing	Crystal Hart	317-802-4321	chart@ffa.org